



2 Greenway Plaza, Suite 1020 • Houston, Texas 77046 USA
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GulfEnergyInfo.com

Gulf Energy Information is seeking a Data Analyst/Market Research Specialist

Gulf Energy Information is a leading information and market insight company for the global oil and gas industry, with offices in Houston and London. Our company is growing and changing to meet our customers' changing requirements. We are adding to our team in Houston and are seeking the following:

Job Description:

Gulf Energy Information is looking for a Data Analyst/Market Research Specialist to acquire and analyze information for an online database product

This position will act as a data manager responsible for researching current activities and trends for the midstream and downstream energy sector. Existing knowledge of the energy industry, specifically in fields such as natural gas, refining and petrochemicals and pipelines.

The candidate must be willing to work independently in order to meet deadlines, as well as communicate well with others.

Requirements include:

- Midstream and Downstream Energy Industry Experience
- Excellent online research skills
- Excellent communication skills
- Working knowledge of relational databases including SQL Server.
- Proficient I.T. skills and a willingness to learn new ones

Principle Duties and Responsibilities

Product management:

This position will be responsible for all content including technical and contact information on websites for Construction Boxscore and Energy Web Atlas products.

Research and organize daily news feeds, data updates and content for products.

Work with Account Managers as product/data expert for Construction Boxscore and EWA Products.

Monitoring News Feeds:

Manage news content for Construction Boxscore. Monitor all internal and external news feeds, press releases, government filings, quarterly updates for project updates within the energy industry. Candidate will stay updated on stories or press releases announcing a new project, or any changes or addition to a project such as EPC contract awards, licensing technology, financing, etc.



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Research Management:

Responsible for receiving, checking and archiving daily project updates from your research team. You will also be responsible for making sure all projects remain on a scheduled timeline.

Candidate must also be able to troubleshoot and answer or provide a solution for any data issues or queries that come your way from your research team.

Perform routine audits on products databases.

Data Analysis:

Candidate will analyze data to help supplement the editorial side of Gulf Energy Information when needed.

Product Management and Customer Service:

Act as brand ambassador for Gulf Energy and its products. Work with Account Managers to demo and answer questions about Construction Boxscore and EWA products upon request at sales meetings and industry conferences and events.

Overall, this position will be responsible for selecting the appropriate research methodology and supporting techniques